

Every year

Regularly attend [career events hosted by UC](#), including workshops, employer sessions, and career fairs.

First Year

- Activate your [Handshake](#) account. Handshake is UC's career platform.
- Attend the [Part-Time Job Fair](#) and utilize Handshake, to apply to on-campus and local part-time jobs.
- Join [campus clubs, organizations](#), and pursue [volunteer opportunities](#) that interest you
- Visit the [Career Studio](#), located in TUC 310, to meet your career coach, get feedback on your resume, or attend a workshop.
- Complete [career assessments](#) to explore your values, skills, interests, and personality type
- Read the [What Can I Do With A Major In...?](#) pages to discover possible career options
- Interested in pursuing professional school (medical, dental, law school, etc.)? [Meet with the Pre-Professional Advising Center \(PPAC\)](#).
- Create a LinkedIn and [Bearcats Connect](#) account. Upload your free professional headshot from the Career Studio, fill out your profile, and connect with family members, professors, classmates, etc.

Sophomore Year

- [Meet with your career coach](#) to develop your career plan and [explore how you can get experience](#) through co-ops, internships, research, service learning, UC Forward, and more as a UC student.
- Identify interesting careers. Meet with people to learn about their work in [informational interviews](#).
- Update your resume to include summer jobs, extracurricular activities, etc.
- Attend career events with employers, such as career fairs, information sessions, tabling and networking events, workshops, etc.
- Search and apply for internships, co-ops, etc. in Handshake. Start early as you may need to apply to 30-100+ opportunities. Also, notify your LinkedIn network that you are seeking an opportunity and ask for referrals to positions and people that you should connect with.
- [Schedule a mock interview](#) with a career coach or conduct one virtually through [Big Interview](#)
- Take on leadership roles within your favorite clubs and organizations
- Talk to your professors and build relationships
- [Explore study abroad](#) and [international experiential learning opportunities](#).

Junior Year

- [Schedule a career coaching appointment](#) to discuss your career plans
- Update your resume to include your college experiences (generally high school experiences begin to move off your resume at this point)
- Connect with people you met through co-ops, internships, and part-time jobs as well as through clubs and classes on LinkedIn and [Bearcats Connect](#).
- Use Handshake to search and apply for internships, co-ops, etc. Start early as you may need to apply to 30-100+ opportunities.
- Continue developing skills and experiences through leadership positions in clubs and organizations
- Engage in [study abroad](#) and [international experiential learning opportunities](#).
- If you are considering Graduate School, talk with professors or [meet with your career coach](#) to discuss the process and ask questions.
- Study for graduate school entrance exams (GRE, GMAT, etc.) and take practice tests.

Senior Year

- [Meet with your career coach](#) to finalize your resume and/or graduate school documents.
- Begin applying to jobs on Handshake, LinkedIn, Indeed and through individual company websites as early as possible. Expect that you may need to apply to 30-100+ opportunities and that the hiring process can take several months from application to offer.
- Attend [career fairs and employer information sessions](#) to find opportunities and to network with recruiters. This allows you to make a strong first impression and can give you an advantage in the application process.
- Notify your LinkedIn network of the types of opportunities you are seeking and ask for referrals to positions or people that you should connect with.
- If pursuing graduate school, take entrance exams, secure letters of recommendation, write your [personal statement](#), and submit your application.
- [Schedule a mock interview](#) with a career coach or conduct one virtually through [Big Interview](#)
- Notify your network when you have finalized your post-graduation plans and thank those that helped you along the way.